

## Vertical Planner Full Page Size: 4.25" Wide x 6.5" High

Use this template for all planner pages, as well as the inside front and inside back cover.

■ **Live Area:** 3.75" Wide x 6" High

(All text and important photo elements must reside within the live area.)

■ **Bleeds:** Minimum of .125" All Sides

■ **Margins:** Minimum of .25" All Sides

### Acceptable File Formats:

- Adobe InDesign (convert all fonts to outlines) • Adobe Illustrator / EPS (convert all fonts to outlines)
- Photoshop (PSD or TIFF, 300 dpi resolution) • PDF (print quality only) • JPEG (300 dpi resolution only, saved at maximum quality)

### Optional Business Card Holder Area:

If you choose the optional business card holder for the planner cover, please account for a minimum area of 4" wide x 2.625" high to accommodate the business card holder.

### Send Art To:

Patricia Henze • [phenze@acpinc.com](mailto:phenze@acpinc.com)

### Questions?

1-800-828-8225



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